

How to get paid for your work

Information you need to share with us

Easy Read version

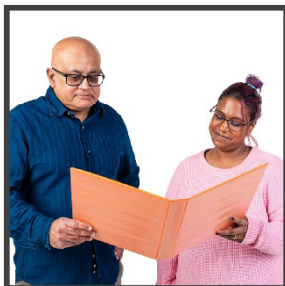


About this letter



This letter explains how you can get paid for your work with:

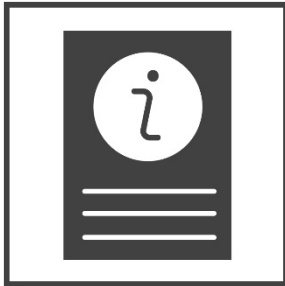
- Cultural Perspectives
- the Culturally Inclusive Research Centre Australia (CIRCA).



You can ask someone you trust for support to:

- read this document
- find more information.

What information we need



We need some information from you to pay you for your work.



This includes your bank account details for the account you want to get paid in.

It also includes your:



- **tax file number** – a number that tells the Australian Tax Office who you are



- **superannuation fund** – an account where you save money for when you stop working.

How to share your information



You can share your information with us online.



You can do it from your:

- phone
- tablet
- computer.



You can scan the QR code.

It will take you to our page on the CanYou website.

app.canyou.com.au/apply/52c0ee37-a98f-4233-a222-b189fbfcbcfcd



You will need to type in your:

- name
- email address.



Then you can select 'Send email'.



You will get an email from Cultural Perspectives.

It will go to the email address you put in at the start.

The email will ask you to:



- confirm this is the right email address



- log in.



There will be a link in the email.

The link will take you to another page to set up your profile.



On this page you can also fill out some forms, including the:

- TFN Declaration form
- Super Choice form.



You can also share your bank account details on this page so we can pay you.

Contact and support

Dee is the Business Manager for:



- Cultural Perspectives



- CIRCA Research.



You can contact Dee if you have any:

- questions
- issues.



You can call Dee.

02 8585 1307

You can send Dee an email.

accounts@culper.com.au



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